

**Mayor**  
Rhonda Haight

**City Council**  
Angie Arp, Mayor Pro Tempore  
Jack Taylor  
Christy Kay  
Bill Bivins  
William Whaley



**City Administrator**  
Eric M. Soroka

**City Clerk**  
Amy Mintz

**City Attorney**  
Chuck Conerly

**City of Blue Ridge**  
**City Council Meeting Agenda**  
**February 15, 2022**

**5:00 p.m.**

**Blue Ridge City Hall**  
**480 West First Street**  
**Blue Ridge, Ga 30513**

- 1. Call Meeting to Order**
- 2. Prayer and Pledge of Allegiance**
- 3. Approval of Minutes from Previous Meeting**
  - a) December 21, 2021 (Council Meeting)
  - b) December 21, 2021 (Public Hearing)
  - c) January 18, 2022 (Council Meeting)
  - d) January 26, 2022 (Special Called)
- 4. Approval of Agenda or Motion to Amend Agenda (if applicable)**
- 5. Called Public Hearings**
  - a) AN ORDINANCE TO AMEND CHAPTER 2 ("ADMINISTRATION") ARTICLE III ("DEPARTMENTS, BOARDS AND COMMISSIONS") DIVISION 7 ("CITY PLANNING COMMISSION") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO CHANGE THE MANNER BY WHICH MEMBERS OF THE PLANNING COMMISSION ARE APPOINTED (FIRST READING)
  - b) AN ORDINANCE TO AMEND CHAPTER 10 ("BUSINESS REGULATIONS"), ARTICLE V ("SHORT-TERM VACATION RENTALS"), SEC.10-198 ("EFFECTIVE DATE; TOLLING; SPECIAL LAND USE PERMIT; NONCONFORMING GRANDFATHERED USE") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO ELIMINATE THE USE OF SPECIAL LAND USE PERMITS FOR SHORT-TERM VACATION RENTALS AND FOR OTHER PURPOSES. (FIRST READING)
  - c) A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO RATIFY AND AFFIRM THE ADOPTION OF

**Our Mission Statement**

Our mission is to enrich the quality of life in Blue Ridge for all our citizens. We pledge to work in partnership with our residents, all stake holders and the Fannin County government to protect, preserve and secure the quaintness of our small-town community and to enhance the natural beauty of our environment.

CHAPTER 111 ("STORMWATER MANAGEMENT") OF THE CODE OF THE  
CITY OF BLUE RIDGE, GEORGIA

6. **Consent Agenda**

- a) Motion to approve an invoice in the amount of \$10,711.84 to Municode for City Code Books.
- b) Motion to approve an invoice in the amount of \$33,400 to Brannen Ford for 2022 Ford Explorer for the replacement of a damaged vehicle in the Police Department.
- c) Motion to approve the scope description and price quote in the amount of 10,608.75 to Patriot Rail for work associated with the Depot Street Drainage Improvement Project.

7. **Action Agenda Items (Items requiring the approval of the City Council)**

- a) Motion to authorize the Mayor, City Administrator and/or City Clerk to act as signatories for checks issued from or withdrawals made from accounts made by the City.

8. **Discussion Agenda Items**

- a) Downtown Parking

9. **Reports**

10. **Public Comments**

- a) Downtown Development Authority Update
- b) Blue Ridge Business Association Update
- c) Harold Michael – Charging Stations for Electric Vehicles
- d) John Tucker – Liquor Store

11. **Executive Session (if needed)**

12. **Adjournment**

**Our Mission Statement**

Our mission is to enrich the quality of life in Blue Ridge for all our citizens. We pledge to work in partnership with our residents, all stake holders and the Fannin County government to protect, preserve and secure the quaintness of our small-town community and to enhance the natural beauty of our environment.

## **City Council Meeting Agenda Submittal**

**MEETING DATE: 2/15/2022**

**AGENDA NO: 5a.**

### **AGENDA ITEM:**

AN ORDINANCE TO AMEND CHAPTER 2 ("ADMINISTRATION") ARTICLE III ("DEPARTMENTS, BOARDS AND COMMISSIONS") DIVISION 7 ("CITY PLANNING COMMISSION") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO CHANGE THE MANNER BY WHICH MEMBERS OF THE PLANNING COMMISSION ARE APPOINTED (FIRST READING)

### **BACKGROUND:**

This Ordinance corrects an inconsistency in the terms of members appointed to the City Planning Commission that existed when the City Charter was amended to stagger the terms of City Council members. The Ordinance states at its March 2022 meeting, the City Council shall appoint five members to the Planning Commission as follows: 2 members shall serve a 2 year term expiring on December 21, 2023 or until their successor has been appointed and 3 members shall serve a 4 year term that expires on December 31, 2025 or until their successor has been appointed. Thereafter, members shall service four year terms. At the March 2022 meeting, existing members may continue to serve if duly appointed by the City Council.

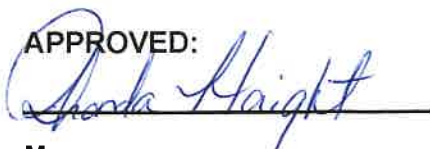
### **RECOMMENDATION:**

It is recommended that the City Council enact the attached Ordinance.

### **ATTACHMENT (S):**

Ordinance No. BR2022-4

**APPROVED:**



**Mayor**



**City Administrator**

FIRST READING \_\_\_\_\_

SECOND READING \_\_\_\_\_

PASSED \_\_\_\_\_

**AN ORDINANCE NO. BR2022-04**

**AN ORDINANCE TO AMEND CHAPTER 2 (“ADMINISTRATION”), ARTICLE III (“DEPARTMENTS, BOARDS AND COMMISSIONS”), DIVISION 7 (“CITY PLANNING COMMISSION”) OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO CHANGE THE MANNER BY WHICH MEMBERS OF THE PLANNING COMMISSION ARE APPOINTED; TO APPOINT A NEW PLANNING COMMISSION; TO PROVIDE FOR THE TERMS OF THE NEW PLANNING COMMISSION; TO CLARIFY THE QUALIFICATIONS TO SERVE ON THE PLANNING COMMISSION; TO REPEAL CERTAIN INCONSISTENT AND REDUNDANT PROVISIONS IN THE CODE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City Council of the City of Blue Ridge, Georgia, previously created and established the City Planning Commission;

**WHEREAS**, the appointment and qualifications of members of the City Planning Commission and the powers and duties of the City Planning Commission are generally set forth in Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”), Division 7 (“City Planning Commission”) of the Code of the City of Blue Ridge, Georgia; and

**WHEREAS**, the City Council of the City of Blue Ridge, Georgia, finds that it is in the best interest of the City and its citizens to change the manner by which members of the planning commission are appointed, to appoint a new planning commission, to provide for the terms of the new planning commission, to clarify the qualifications to serve on the planning commission, and to repeal certain inconsistent and redundant provisions in the Code.

**NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED** by the authority of the City Charter and general law, that Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”), Division 7 (“City Planning Commission”) of the Code of the City of Blue Ridge, Georgia, is hereby amended to read as follows:

**SECTION 1.**

**AMENDMENT TO CHAPTER 2  
 (“ADMINISTRATION”), ARTICLE III  
 (“DEPARTMENTS, BOARDS AND  
 COMMISSIONS”), DIVISION 7 (“CITY PLANNING  
 COMMISSION”)**

Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”),

Division 7 ("City Planning Commission") is hereby amended to read as follows:

## **DIVISION 7. CITY PLANNING COMMISSION**

### **Sec. 2-213. Authority for establishment.**

The city planning commission, hereinafter referred to as the planning commission, is created and established as authorized by the city Charter, Ga. Const. art. 9, § 2, ¶ IV, O.C.G.A. §§ 36-66-1 et seq., 36-70-1 et seq., and other applicable laws.

(Ord. No. 2018-05-08(1), § 1(31.090), 5-18-2018)

### **Sec. 2-214. Creation and membership.**

The planning commission shall consist of five members who shall be at least 21 years of age, of good moral character and residents of the city or the county. Each member of the planning commission shall be appointed by affirmative and majority vote of the city council as set forth in the city Charter. At its March, 2022 regular meeting, the city council shall appoint five new members to the planning commission, replacing the existing planning commission (although existing members may continue to serve if duly appointed by the city council as set forth herein). Two of the five members shall serve initial two-year terms that expire on December 31, 2023 or until their successor has been appointed. Three of the five members shall serve initial four-year terms that expire on December 31, 2025 or until their successor has been appointed. Thereafter, each member of the planning commission shall serve four-year terms. Vacancies upon the planning commission shall be filled in the same manner as the original appointment for the unexpired term of the member. There shall be no compensation for members of the planning commission, but they shall receive reimbursement of reasonable and necessary expenses incurred in the performance of their duties if the prior approval of such expenses is made by the mayor or the mayor's designee. Any member of the planning commission may also serve upon the board of zoning appeals. Notwithstanding the foregoing regarding the terms of the members of the planning commission, each member serves upon the planning commission at the pleasure of the city council, and the city council shall have the full and complete right to remove any member of the planning commission at any time, for any reason, or for no reason. With the costs paid for by the city, all members shall be required to attend reasonable training regarding their duties while serving on the planning commission.

(Ord. No. 2018-05-08(1), § 1(31.091), 5-18-2018)

### **Sec. 2-215. Organization; rules of procedure.**

The planning commission shall elect its chairperson from among its members who shall serve for one year or until he is re-elected or a successor is elected. The planning commission shall appoint a secretary, who may be an employee of the city. Meetings shall be held regularly each month and at such other times as the planning commission may decide provided, however, no meeting shall be scheduled to begin later than 6:00 p.m. The meetings may be cancelled by the mayor or the chairperson if there are not matters to be acted upon by the planning commission. The planning commission shall keep minutes of its proceedings, showing the vote of each member upon each question before it, absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office

of the zoning administrator and shall be a public record. Subject to approval by the city attorney, the planning commission may adopt bylaws or its own rules of procedure, but said rules of procedure shall comply with the requirements of state law regarding zoning matters as set forth at O.C.G.A. § 36-66-1 et seq. Meetings of the planning commission shall comply with the Open Meetings Act under state law. Three members of the planning commission shall constitute a quorum. A majority of the quorum present in a meeting of the planning commission may take action on any matter before it. A voting decision resulting in a tie vote shall cause the matter to be forwarded to the mayor and city council as a finding of no recommendation and shall not be a recommendation of denial or approval.

(Ord. No. 2018-05-08(1), § 1(13.092), 5-18-2018; Ord. No. 2018-09-11(3), § 1, 9-11-2018)

**Sec. 2-216. Staff and finances.**

The mayor and council shall provide such staff and finances as the mayor and council deem necessary for the orderly operation of the planning commission. The staff provided for the planning commission may be the same consultants and employees provided for the zoning board of appeals and which regularly handle the administrative matters regarding zoning for the city.

(Ord. No. 2018-05-08(1), § 1(13.093), 5-18-2018)

**Sec. 2-217. Powers and duties.**

The planning commission shall have all the powers, duties and responsibilities to hold hearings and issue recommendations as set forth in section 140-667, and consistent with Ga. Const. art. 9, § 2, ¶ IV, O.C.G.A. §§ 36-66-1 et seq., 36-70-1 et seq., and other applicable laws.

(Ord. No. 2018-05-08(1), § 1(13.094), 5-18-2018)

**Sec. 2-218. Qualifications of members.**

No member of the planning commission shall serve as a member of the city council, or hold any office or employment with the city.

(Ord. No. 09-11-10-01, § 2, 11-10-2009)

**Sec. 2-219. Conflicts of interest.**

If any member of the planning commission shall find that his private or personal interests are involved in the matter coming before the planning commission, he shall disqualify himself from all participation in that matter. No member of the planning commission shall appear before the planning commission or the city council as an agent or attorney, unless the matter involves property owned by the member.

(Ord. No. 09-11-10-01, § 7, 11-10-2009)

**Sec. 2-220. Functions.**

The planning commission shall have the following functions:

- (1) Review the zoning ordinance to make recommendations to the city council for text amendments where appropriate. Make recommendations regarding planning and zoning goals and objectives to the city council for implementation, and also recommendations regarding the enforcement of the zoning ordinance.
- (2) Conduct meetings and public hearings to review proposed amendments to the zoning ordinance or the zoning map, or both, in order to make recommendations to the city council on text amendments to the zoning ordinance, rezoning applications, zoning applications involved in annexations, special use permits, variances, and other matters that arise under the zoning ordinance. No action by the planning commission shall constitute a final action on zoning decisions, and the planning commission shall only make recommendations to the city council. As provided herein, the city council shall take final action regarding zoning decisions, typically after a recommendation by the planning commission, but in the event of a lack of a quorum on the planning commission or a tie vote by the planning commission, the city council may take final action regarding zoning decisions without a recommendation by the planning commission.
- (3) Following state law regarding zoning matters, conduct all public hearings on zoning matters, unless the planning commission lacks a quorum or refuses to hold a public hearing, and in which event the city council may conduct the zoning hearing following the procedures of state law regarding zoning matters. The planning commission, unless it lacks a quorum or has a tie vote, shall submit a recommendation as to each planning and/or zoning matter to the city council.
- (4) Perform such other functions and duties as prescribed by the city council relative to planning and/or zoning and as established by the city council from time to time.

(Ord. No. 09-11-10-01, § 8, 11-10-2009)

Secs. 2-221—2-252. Reserved.

**SECTION 2.**

**SEVERABILITY.**

If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the

provisions of any part of this ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to effect the portions of this ordinance not so held to be invalid, or the application of this ordinance to other circumstances not so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Blue Ridge to provide for separate and divisible parts, and it does hereby adopt any and all parts hereof as may not be held invalid for any reason.

**SECTION 3.**

**REPEAL OF CONFLICTING ORDINANCES TO  
THE EXTENT OF THE CONFLICT.**

All parts of prior ordinances, in conflict with the terms of this ordinance are hereby repealed to the extent of the conflict; but it is hereby provided, that any ordinance, or any provision of any ordinance, or law which may be applicable hereto and aid in carrying out and making effective the intent, purpose and provisions hereof, is hereby adopted as a part hereof, and shall be legally construed to be in favor of upholding this ordinance on behalf of the City of Blue Ridge, Georgia.



**SECTION 4.**

**EFFECTIVE DATE.**

The effective date of this ordinance shall be upon its passage by the City Council.

**SO ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**BLUE RIDGE CITY COUNCIL**

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

**Attest:**

\_\_\_\_\_  
Amy Mintz, City Clerk

## **City Council Meeting Agenda Submittal**

**MEETING DATE: 2/15/2022**

**AGENDA NO: 5b.**

### **AGENDA ITEM:**

AN ORDINANCE TO AMEND CHAPTER 10 ("BUSINESS REGULATIONS"), ARTICLE V ("SHORT-TERM VACATION RENTALS"), SEC.10-198 ('EFFECTIVE DATE; TOLLING; SPECIAL LAND USE PERMIT; NONCONFORMING GRANDFATHERED USE") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO ELIMINATE THE USE OF SPECIAL LAND USE PERMITS FOR SHORT-TERM VACATION RENTALS AND FOR OTHER PURPOSES. (FIRST READING)

### **BACKGROUND:**

This Ordinance eliminates the use of special land use permits for short term rentals based on the grace period having expired that owners of property used for short-term vacation rentals but not zoned for commercial use could apply for either a rezoning to a commercial category or a special land use permit to continue the use the property for a short-term vacation rental.


### **RECOMMENDATION:**

It is recommended that the City Council enact the attached Ordinance.

### **ATTACHMENT (S):**

Ordinance No. BR2022-05

**APPROVED:**

A handwritten signature in blue ink, appearing to read "Charles Hight", is written over a horizontal line.

**Mayor**

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be a first name followed by a last name.

**City Administrator**

FIRST READING \_\_\_\_\_

SECOND READING \_\_\_\_\_

PASSED \_\_\_\_\_

**AN ORDINANCE NO. BR2022-05**

**AN ORDINANCE TO AMEND CHAPTER 10 (“BUSINESS REGULATIONS”), ARTICLE V (“SHORT-TERM VACATION RENTALS”), SEC. 10-198 (“EFFECTIVE DATE; TOLLING; SPECIAL LAND USE PERMIT; NONCONFORMING GRANDFATHERED USE”) OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO ELIMINATE THE USE OF SPECIAL LAND USE PERMITS FOR SHORT-TERM VACATION RENTALS AND FOR OTHER PURPOSES.**

**WHEREAS**, on or about July 9, 2019, the City Council of the City of Blue Ridge, Georgia, adopted the “City of Blue Ridge Short-Term Vacation Rental Ordinance,” which is now codified at Sec. 10-191 through Sec. 10-198 of the Code of the City of Blue Ridge, Georgia;

**WHEREAS**, the City of Blue Ridge Short-Term Vacation Rental Ordinance limits short-term vacation rentals to properties zoned for commercial use and requires eligible property owners to obtain a short-term vacation rental certificate;

**WHEREAS**, as initially adopted, the City of Blue Ridge Short-Term Vacation Rental Ordinance contained a 30-day “grace period,” whereby owners of property used for short-term vacation rentals but not zoned for commercial use could apply for either a rezoning to a commercial category or a special land use permit and continue to use the property for short-term vacation rentals;

**WHEREAS**, the 30-day grace period having since expired, the City Council of the City of Blue Ridge, Georgia, finds that it is in the best interest of the City and its citizens to eliminate the use of special land use permits for short-term vacation rentals.

**NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED** by the authority of the City Charter and general law, that Chapter 10 (“Business Regulations”), Article V (“Short-Term Vacation Rentals”), Sec. 10-198 (“Effective date; tolling; special land use permit; nonconforming grandfathered use”) of the Code of the City of Blue Ridge, Georgia, is hereby amended to read as follows:

**SECTION 1.**

**ARTICLE V (“SHORT-TERM VACATION RENTALS”), SEC. 10-198 (“EFFECTIVE DATE; TOLLING; SPECIAL LAND USE PERMIT; NONCONFORMING GRANDFATHERED USE”)**

Chapter 10 (“Business Regulations”), Article V (“Short-Term Vacation Rentals”), Sec. 10-198 (“Effective date; tolling; special land use permit; nonconforming grandfathered use”) is hereby amended to read as follows:

**Sec. 10-198. Effective date; tolling; special land use permit; nonconforming grandfathered use.**

(a) The effective date of the ordinance from which this article is derived shall be immediately upon its passage by the city council and execution by the mayor or upon 15 days expiring from the date of its passage without a veto of said ordinance by the mayor as set forth in the city Charter at section 3.23(b).

(b) A holder of any existing special land use permit permitting short term rentals on property that is not within a category eligible for the issuance of a short term rental certificate may be subject to suspension or revocation via a show-cause hearing conducted by the city council if the owner/property owner/operator is found in violation of any local, state or federal laws, regulations or ordinance regulating such business or the violation any of the city council's stipulations of the special land use permit. The city shall be authorized to conduct a show-cause hearing if the violations are not corrected within ten days of official notification provided by the city, and/or are habitual in nature, and/or endanger the public health, safety and welfare.

(c) In the event an owner or the owner's agent is currently operating a short-term rental upon property which is not within a category eligible for the issuance of a short-term rental certificate and has been paying the monthly hotel/motel tax as required by law, said operation shall be considered to be grandfathered and allowed to continue operation until there is a change in ownership of said property. However, all other terms and conditions of this article shall apply to any grandfathered short-term rental located on property zoned a category other than a commercial category set forth in this article.

**SECTION 2.**

**SEVERABILITY.**

If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to effect the portions of this ordinance not so held to be invalid, or the application of this ordinance to other circumstances not so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Blue Ridge to provide for separate and divisible parts, and it does hereby adopt any and all parts hereof as may not be held invalid for any reason.

**SECTION 3.**

**REPEAL OF CONFLICTING ORDINANCES TO THE EXTENT OF THE CONFLICT.**

All parts of prior ordinances, in conflict with the terms of this ordinance are hereby repealed to the extent of the conflict; but it is hereby provided, that any ordinance, or any provision of any ordinance, or law which may be applicable hereto and aid in carrying out and making effective the intent, purpose and provisions hereof, is hereby adopted as a part hereof, and shall be legally construed to be in favor of upholding this ordinance on behalf of the City of Blue Ridge, Georgia.

**SECTION 4.**

**EFFECTIVE DATE.**

The effective date of this ordinance shall be upon its passage by the City Council.

**SO ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**BLUE RIDGE CITY COUNCIL**

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

\_\_\_\_\_  
Councilperson

Attest:

\_\_\_\_\_  
Amy Mintz, City Clerk

## **City Council Meeting Agenda Submittal**

**MEETING DATE:** 2/15/2022

**AGENDA NO:** 5c.

**AGENDA ITEM:**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO RATIFY AND AFFIRM THE ADOPTION OF CHAPTER 111 ("STORMWATER MANAGEMENT") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA

**BACKGROUND:**

This Resolution ratifies and affirms the adoption of Chapter 111 ("Stormwater Management") as part of the City Code.

**RECOMMENDATION:**

It is recommended that the City Council enact the attached Ordinance.

**ATTACHMENT (S):**

Resolution No. BR2022-06

**APPROVED:**

A handwritten signature in blue ink, appearing to read "Chris Hight", is written over a horizontal line.

**Mayor**

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be a first name followed by a last name.

**City Administrator**

## **City Council Meeting Agenda Submittal**

**MEETING DATE:** 2/15/2022

**AGENDA NO:** 6a

**AGENDA ITEM:**

Motion to approve an invoice in the amount of \$10,711.84 to Municode for City Code Books.

**BACKGROUND:**

This invoice is to pay for the City Code Books compiled by Municode.

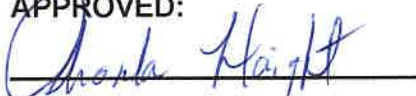
**RECOMMENDATION:**

It is recommended that the City Council adopt the Motion to approve.

**ATTACHMENT (S):**

Municode Invoice

**APPROVED:**

A handwritten signature in blue ink, appearing to read "Charles Haight", is written over a horizontal line.

**Mayor**

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be "E. J. [unclear]".

**City Administrator**

# municode

★  
P.O. Box 2235 Tallahassee, FL 32316  
info@municode.com • 800.262.2633

## INVOICE

Page 1

### Bill To:

Blue Ridge, Georgia  
cityclerk@cityofblueridgega.gov \*Kelly Crowder  
3101 E. First Street  
Blue Ridge, GA 30513

Invoice Number	00369525
Invoice Date	1/31/2022
PO Number	
Customer ID	10-1323
Payment Terms	Net 30

Quantity	Description	Unit Price	Extended Price
	CONTRACT BASE	\$11,250.000	\$11,250.00
22	CODE PAGES OVER BASE OF 450	\$26.000	\$10,972.00
3	IMAGES,GRAPHS & TABULAR MATTER	\$0.000	\$0.00
0	BINDERS	\$0.000	\$0.00
0	SETS OF TABS	\$0.000	\$0.00
1	LESS ADVANCE PAYMENTS	\$9,560.000	(\$9,560.00)
0 COPIES OF THE RECODIFICATION 0 THE CODE OF ORDINANCES			
LESS CREDIT ON ACCOUNT			Total Credit (\$2,000.00)

PO# 28717

Would you like to receive future invoices via email? Please send an email to [finance@municode.com](mailto:finance@municode.com) to enroll in emailed invoices! Please include your Customer ID and the email address(es) you would like to be included in future invoices.

#### EFT Payment Instructions

Bank Name: Hancock Whitney Bank  
ABA Routing Number: 0210-5205-3  
Account Number: 22937310  
Account Name: Municipal Code Corporation

#### Check Payment Instructions

Payee: Municode  
Mailing Address: PO Box 2235  
Tallahassee, FL 32316-2235  
FEIN: 59-0649026

Subtotal	\$10,662.00
Discount	\$0.00
Freight	\$49.84
Tax	\$0.00
Total	\$10,711.84



## **City Council Meeting Agenda Submittal**

**MEETING DATE: 2/15/2022**

**AGENDA NO: 6b**

**AGENDA ITEM:**

Motion to approve an invoice in the amount of \$33,400 to Brannen Ford for 2022 Ford Explorer for the replacement of a damaged vehicle in the Police Department.

**BACKGROUND:**

This invoice is to replace a damaged vehicle in the Police Department.

**RECOMMENDATION:**

It is recommended that the City Council adopt the Motion to approve.

**ATTACHMENT (S):**

Brannen Invoice

**APPROVED:**

A handwritten signature in blue ink, appearing to read "Chuck Hagel", is written over a horizontal line.

**Mayor**

A stylized handwritten signature in blue ink is written over a horizontal line.

**City Administrator**

PO # 28718

## **City Council Meeting Agenda Submittal**

**MEETING DATE:** 2/15/2022

**AGENDA NO:** 6c

**AGENDA ITEM:**

Motion to approve the scope description and price quote in the amount of 10,608.75 to Patriot Rail for work associated with the Depot Street Drainage Improvement Project.

**BACKGROUND:**

See the attached scope description and price quote from Chris Bowlin with Patriot Rail. Their quote of \$10,608.75 covers the labor and materials for removing the cross ties and rails and then replacing them once our contractor (Wilson Construction Management) is finished. This is additional work not included in the original project.


**RECOMMENDATION:**

It is recommended that the City Council adopt the Motion to approve.

**ATTACHMENT (S):**

Email from Matt Smith, PE Carter & Sloope, Inc and attached price quote

**APPROVED:**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Administrator

PO # 28715

## Eric Soroka

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**From:** City Clerk  
**Sent:** Monday, January 31, 2022 4:09 PM  
**To:** Council & lawyer & mayor  
**Subject:** Fw: Patriot Rail Quote for Labor & Materials  
**Attachments:** 0780\_001.pdf

Good Afternoon,

Rhonda asked that I forward this to you. This will be on the agenda for the next meeting. This is for the storm drain project. See attached email below for more information.

**HAVE A GREAT DAY!!**

Amy Mintz  
City Clerk

*Amy Mintz*  
**PH: 706-632-2091**  
**480 West First Street**  
**Blue Ridge, GA 30513**

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**From:** Rhonda Haight <rhaight@cityofblueridgega.gov>  
**Sent:** Monday, January 31, 2022 4:06 PM  
**To:** City Clerk <cityclerk@cityofblueridgega.gov>  
**Subject:** Fwd: Patriot Rail Quote for Labor & Materials

Sent from my iPhone

Begin forwarded message:

**From:** Matt Smith <msmith@cartersloope.com>  
**Date:** January 31, 2022 at 2:07:01 PM EST  
**To:** Rhonda Haight <rhaight@cityofblueridgega.gov>  
**Subject:** Patriot Rail Quote for Labor & Materials

Rhonda:

Please see the attached scope description and price quote from Chris Bowlin with Patriot Rail. Their quote of \$10,608.75 covers the labor and materials for removing the cross ties and rails and then replacing them once our contractor (Wilson Construction Management) is finished. As we discussed at the preconstruction meeting, that day was the first time that the rail company had mentioned anything about a cost to the city for this work. Chris is also now asking that our contractor provide 12" of sub ballast stone (see Phase 2, Item 1) versus the 6" that we had originally agreed to prior to the bid opening and preconstruction meeting. WCM will be providing us with a price for the additional stone, but I wanted to go ahead and let you know

about the price from Patriot Rail. Let me know if you have any questions or need any additional information.

***Matt Smith, PE***  
***Carter & Sloope, Inc.***  
*115 Woodland Way, Suite 120*  
*Canton, GA 30114*  
*Office: 770-479-8782*  
*Cell: 478-214-3535*

**From:** csprinter478@cartersloope.com <csprinter478@cartersloope.com>  
**Sent:** Thursday, January 27, 2022 4:31 PM  
**To:** Matt Smith <msmith@cartersloope.com>  
**Subject:** Attached Image

## **BSRE CITY CULVERT PROJECT**

**BSRE scope of work during Blue Ridge city culver project.**

**Phase 1: Take 120 foot of rail, spikes and plates up on the mainline and siding. Stage reusable ties for reinstallation.**

**Phase 2. After culvert replacement competition with 12" of crush and run compacted.**

**Phase 2: Reinstalled good ties and 25 new ties. Put the plates back on, relay the rail and spike down.**

**Phase 1 and 2: Require backhoe and crew truck with the crew of men with equipment to complete.**

**Phase 3: Load Hy-Rail dump truck with backhoe with #4 Ballast in order the surface the tracks.**

**Phase 3: Requires Dump truck and Backhoe with two Operators.**

**Phase 4: Tamp and Regulate the tracks per Patriot Rail and FRA standards for Class 1 Passenger trains.**

**Phase 4: Requires Mark 4 Tamper and a Knox Kershaw 46/850 Regulator with the two operators.**

**The next page list the materials and cost.**

Phase 1: Track Removal for the Culvert Replacement	1,850.00
Phase 2: Track reinstallation with the following materials.	
25 Cross ties 63.75 each x 25 =	1,593.75
3 Kegs of 9/16 spikes 89.25 each x 3 =	267.75
Labor cost with Trucks, Backhoe, Tools, and Men included =	2431.00
Phase 3: 38 tons of #4 Ballast delivered, dump truck, Backhoe and	
Operators installing ballast into tracks for tamping =	1905.50
Phase 4: Tamper and Regulator surfacing track with operators =	2560.75
 Total Cost =	 10,608.75

## **City Council Meeting Agenda Submittal**

**MEETING DATE: 2/15/2022**

**AGENDA NO: 7**

**AGENDA ITEM:**

Motion to authorize the Mayor, City Administrator and/or City Clerk to act as signatories for checks issued from or withdrawals made from accounts made by the City.

**BACKGROUND:**

With the election of a new Mayor and the hiring of the City Administrator, the signatories for bank checks need to be updated and approved by the City Council.

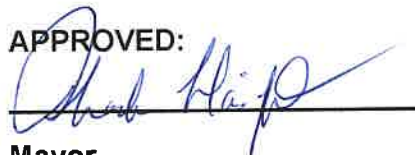
**RECOMMENDATION:**

It is recommended that the City Council adopt the Motion to approve.

**ATTACHMENT (S):**

None

**APPROVED:**



**Mayor**



**City Administrator**